



## Invoice

### Annie Deakins: Proofnow Proofreader

No: AD0015A

31 The Causeway  
Great Dunmow  
Essex, CM6 2AA

Date: 25/01/2019

Client:

Project:

Cost = £

To be paid by bank transfer within two weeks of the date above.

Bank / Building Society name  
Account Name:  
Account No:  
Sort Code:

In order for me to identify your payment, please include your name in your reference.

Thank you,

Annie  
[annie@proofnow.co.uk](mailto:annie@proofnow.co.uk)  
[www.proofnow.co.uk](http://www.proofnow.co.uk)  
07583 270046

*Please note: I am not VAT registered.*

**Note: Payment Terms including late payment:** unless agreed otherwise at the outset, payment will be made within 14 days of receipt of the Freelancer's invoice, according to the Late Payment of Commercial Debts (Interest) Act 1998 (amended 2002 and 2013). **Please be aware that Freelancers are entitled to claim a £40 late fee upon non-payment of debts after this time, at which point a new invoice will be submitted with the addition of this fee.** If payment of the revised invoice is not received within a further 14 days, additional interest will be charged to the overdue account at a statutory rate of 8% plus Bank of England base of 0.5%, totalling 8.5%. Parties cannot contract out of the Act's provisions.